



Remote Audit (e-Audit)

We believe that innovation is the key to the future. SQA’s successful audit program protocols are ready to be engaged in the future of auditing.



What is a Remote Audit?

A Remote Audit is the same as an on-site audit, except that electronic means are used to remotely obtain audit evidence.

Remote auditing considers all protocols typically included in an on-site audit.

***Remote auditing is one of the audit methods described in ISO 19011:2018 Annex A1**

Advantages:

- Accessibility and mitigation of risk at sites in hazardous locations or with special restrictions
- Planned activities that lead to flexible timelines
- Client-driven expected risk-based methods
- Centralized processes that increase the effectiveness of the audit
- Supply chain quality and compliance continuity

How does it work?



Remote Audit Process:

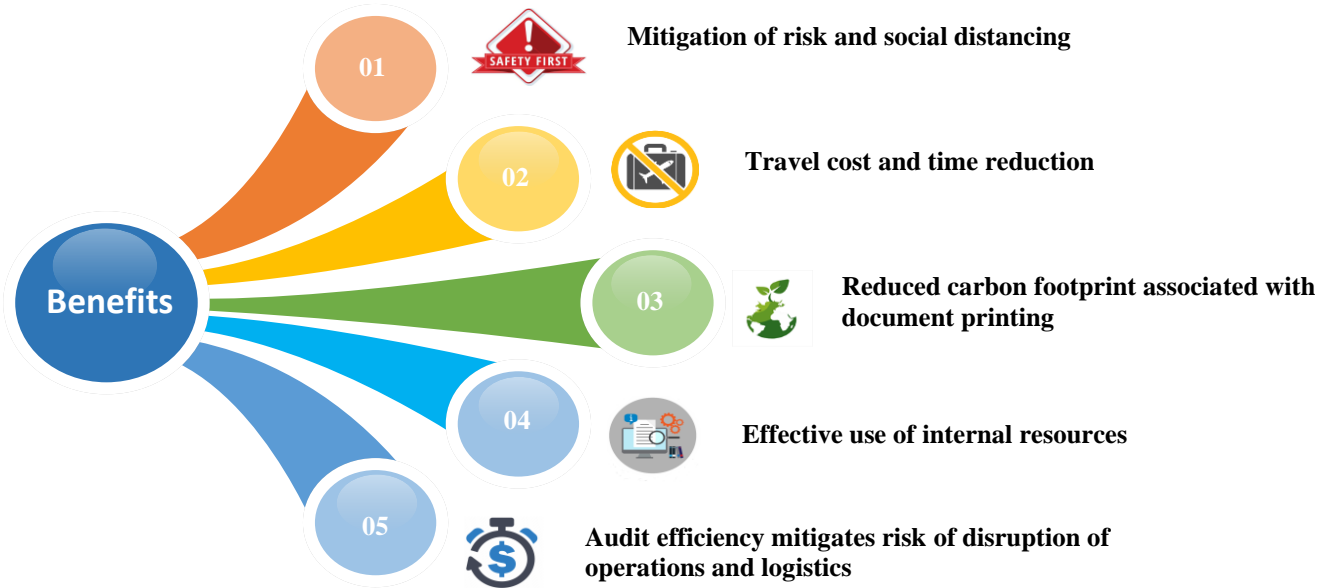
- 1) Audit Schedule: Audit Date setup
- 2) Pre-Audit Call: Details of audit, scope, documents, records and layouts, certification copies, and other relevant information
- 3) Document Review: Auditor reviews all requested documents and records
- 4) Questions & Answers: Calibration between the supplier and auditor
- 5) Remote Audit: Opening meeting, Audit Agenda, interviews, and closing meeting
- 6) Audit Report: Final report and Corrective and Preventive Actions
- 7) SQA/Client Feedback



How to Prepare for a Remote Audit:

- Test platform to be used during the audit, as well as connectivity
- Prepare documentation, audit records, and plans
- If possible, provide site tour video or someone available for walk through
- Designate key personnel to be available during the entire audit
- Communicate effectively

“With challenge comes opportunity to think differently. SQA has been our partner as we work together to identify and implement creative measures to do what’s in the best interest of patients. We continue to move forward in ensuring the quality of our medicines and oversight of our suppliers as we navigate the restrictions of COVID-19 and keep our teams safe.” – Chief Quality & Regulatory Affairs Officer of a leading drug and pharmaceutical company



Risks:

Remote Audits are not appropriate in all situations.

- For-cause audits should generally be conducted on site as part of the investigation process.
- A new high-risk supplier should be visited to view the facility firsthand.

****Please consider SQA Services for an audit program that supports your needs.****

Summary:

SQA Services is always at the forefront of technology, improving and creating successful protocols for new audit schemes. SQA applies strategic planning to the specific needs of each client, considering accuracy, completeness, relevance, and reliability as critical components of an effective and efficient audit process.

SQA Global Solutions: SQA Services specializes in providing Supplier Audit, Engineering, and Inspection services globally. For more than 25 years, SQA has helped clients reach their quality and business objectives, with annual capacities supporting global compliance as follows:



3,000
Audits



150,000
Inspection Hours



40,000
Engineering Hours



70
Countries



1,000
SQA Associates